

February 9, 2010

Members Present: Leighton Price, Alan Zanotti, Chris Pratt, Charlie Bletzer, Richard Knox & Donna Fernandes

Absent: Dick Quintal

7:05pm The Board makes recommendations to Mr. Burke’s proposed Leave Time Accrual and Accounting/ Tracking System.

He recommends:

1) That vacation leave be accrued monthly for all employees just like personal/sick leave, tracked by our payroll company, and reported on the employee’s Bi-weekly paystubs.

2) The Operations Manager position be allotted 6 days of annual sick time consistent with the other three Park Plymouth employees, with monthly accruing starting on his anniversary date (9/10/10). Sick leave can only be used when you are sick or have a doctor’s note, and is not paid out to the employee on separation.

3) Operations Manager and Parking Enforcement Professionals annual vacation leave and personal sick leave carryover be limited to one week each (two weeks total).

4) No more than 5 days of combined vacation and personal leave be taken between Memorial Day and Labor Day.

5) That the Director of Operations work out a plan with the Parking Operations Manager to draw down his current accrued vacation in a way that will not hamper the operations or impact customer service.

Ms. Pratt suggests adding the line “unless approved by the Director of Operations or PGDC” to item # 3. She also suggests increasing vacation time to three weeks at the five-year anniversary date, and four weeks at the ten-year anniversary date.

Ms. Pratt motions and Mr. Knox seconds to establish this policy as amended and communicate it to all Park Plymouth employees

Passed | 6-0-0

7:15pm Ms. Pratt motions and Mr. Knox seconds to enter back into Public Session

Passed | 6-0-0

Respectfully submitted by PGDC Secretary Mr. Alan P. Zanotti –

Signed: _____ Date: _____
Alan P. Zanotti, Secretary